**Central School PTO Meeting Minutes**

**September 5, 2013**

\*Meeting Called to Order by Dawn Wilson at 6:30pm, motioned by Sue Duffy and seconded by Kari Pittro

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| Topic(s) | Presenter | Notes |
| School and District Update | Mrs. Krueger | Email Mrs Krueger to ask her for her notes to paste into here. |
| Budget Update   * General Update * Gift for Mr. Don | Diann Parcelli | \*Check from Target $271  \*Adrienne will send out email/flyer on all income vehicles e.g., box tops, soup labels, Target, etc  \*$25 check given in Memorian of Mr Don to the Civil War Memorial(per families request)  \*Please use the TREASURER folder in the mailbox in the school office for all communications to and from Diann. Tax exempt letter is in there, be sure to use on all purchases.  \*PTO has a debit card we are trying to use more so people do not need to front the $. Diann has it and can get it to you if needed.  \*Vote to approve proposed budget (attached) was motioned by Kari Schacke and seconded by Carmen Halverson, all in attendance voted YES |
| Business Meeting   * Upcoming Events: * Spirit/popcorn day 9/6 * Sep/Aug birthdays 9/17 & 9/24 * Fall fundraiser Genevive’s- starts 9/9 * Head room parent meeting 10/1 at 3:30pm * Spirit wear 10/16 * Walk to school day 10/9 * Case – Starting Monday, 9/9 * Outstanding Issues / Needs: * Grandparents day committee lead 10/24 from 10:30am-12:10pm * Room parent committee lead- DONE, Peggy Martin * Science nights committee lead * Calendar * Final revisions due tonight * Dates needed for book fairs- November & April and if we do during a family event we get a higher percentage of profits * Newsletter dates * Science nights * School Directory- DONE, Heather VanBladel, Cynthia Fonseca agreed to be understudy since this is Heather’s last year. * Entry garden committee formation- idea is planned, just need volunteers * Any other business, announcements and/or updates from Executive Board and Committee Leads: * Fundraising * Hospitality * Programs * Case * Recording Secretary * Correspondence Secretary * Appreciation Secretary | Dawn Wilson and VPs and/or Committee Leads (as required) | \*CASE payments now need to go directly to the organization, the school or PTO cannot collect.  \*Not an approved 501c3 yet. The IRS returned our app asking for more financial info. Dawn and Diann are working on and will submit ASAP.  \*It has been approved that there will be a Daisy troop starting at Central. Anyone interested in starting a troop for the older girls can get info. |
| Committee Meetings (as needed):   * Entry Garden Committee * Fundraising - ? * Hospitality - ? * Programs - ? * Case - ? * Central Cares - ? |  | No time to get to this……. |

Motion to adjourn meeting at 8:10pm by Missy O’Connor and seconded by Kari Pittro

Notes recorded by Kari Schacke and emailed to Dawn Wilson along with attendance sheet on 9/10/13.